



September 15, 2010

TO: Superintendent of Education
FROM: Education Suruhanu
SUBJECT: Benavente Middle School Inspection

Håfa Adai Dr. Bretania Underwood:

Attached to this memorandum is a report identifying various discrepancies discovered during an inspection of the Benavente Middle School that took place on September 13, 2010. I strongly recommend that GDOE address the discrepancies identified and rectify them immediately in order to come into compliance with the various provisions of the Fourteen (14) Points of P.L. 28-45, the School Sanitation Code, and/or other laws or regulations of the various regulatory agencies.

Please be advised that not all classrooms or school facilities were inspected. Therefore, GDOE is highly encouraged to assess all other classrooms and school facilities in order to identify any other discrepancies and perform corrective action as necessary. In addition, during the course of the inspection it was discovered that every student restroom visited did not have any paper towels or other means. In addition, it was also discovered that the school did not have a supply of paper towels on hand. After looking into some of the trash containers in the various restrooms, there was no evidence of any paper towels which would indicate that the restrooms were probably not stocked in the morning and that perhaps the school may be out of their supply of paper towels even before the day of the inspection. As such, please ensure that measures are in place to ensure that the school is provided adequate supplies of sanitary supplies including paper towels at all times. GDOE has been well informed that sanitary supplies must be made available at all times during the school day. The absence of paper towels in every restroom is unacceptable and should be addressed and rectified immediately. Frequent monitoring of the restrooms is highly recommended to ensure that each restroom is properly maintained, cleaned regularly, fully operational, and stocked at all times with toilet paper, soap, and paper towels or functional hand-air dryers.

Please submit to my office, in writing, GDOE's efforts to rectify each of the discrepancies identified in the inspection report, including but not limited to measures taken or to be taken to rectify each discrepancy and a proposed date when such discrepancy was rectified or would be rectified.

If you have questions, please do not hesitate to contact my office.

Si Yu'os Ma'åse',



Dominic Terlaje

Attachment:
OES Inspection report

cc:
Honorable Speaker, 30th Guam Legislature
GEPB (via email)
BMS Administrator (via email)
Billy Cruz, GDOE Maintenance Manager (via email)
Tom Nadeau (via email)

30-10-0797

Office of the Speaker
Judith T. Won Pat, Ed. D.

Date:  9/16/10
Time:
Received:
11/16/10

SEP 21 PM 2:31

JMN

Government of Guam
Office of the Education Suruhanu (OES)
School Inspection Report

School Representative: Mr. Fullo, Principal Date and time of inspection: September 9, 2010 between 9:00 a.m. and 1:30 p.m. Weather Condition: Sunny and warm School Population: Approximately 1,300	School: <h2 style="margin: 0;">Benavente Middle</h2>
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#	Loc.	14 pt.	Citation: PH=DPHSS F=Fire Dept E=EPA S=Suruhanu	Date	D e m e r i t	Description of Finding	Comments	Recommendations
	Restroom fixtures	i & 1	S	9/1310	N/A	A wing boys restroom 1st floor: Urinal not working. A wing girls restroom 1st floor: Toilet seat in disrepair and toilet bowl not properly secured to the floor. A wing boys restroom 2nd floor: Closed because of a clogged toilet that backs up when used (work request submitted). B wing boys restroom 2nd floor: Entry door handle in disrepair. Boys gym shower room: Shower heads in disrepair and water shut-off valve in disrepair (Note: teacher indicated that water shut-off valve was reported broken five months ago and water has been leaking since then when in operation), toilet clogged and not in use for two months, possible leak at one urinal. Girls gym shower room: toilet clogged. Annex girls restroom 1st floor: Two toilets leaking.	Restroom fixtures are required to be kept clean and in good repair at all times.	Address and rectify all discrepancies immediately in order to come into compliance with the law. Reports of water leaks and/or other fixture leaks should be addressed and rectified immediately. GDOE must work to respond to reports of fixtures in disrepair in a timely manner in order to prevent waste of resources and to ensure each restroom remains clean, safe, and in a sanitary condition.
	Fire extinguishers	1	S	9/1310	N/A	Observed fire extinguisher annual service identification tag has expired.	The annual service identification tag indicates that the extinguisher was last serviced in August 2009 and that it expires 12 months from that date. In other words, this particular fire extinguisher expired in August 2010. Fire extinguishers require annual servicing by a properly licensed party. Monthly monitoring of the fire extinguishers should be performed by school personnel.	Require school officials to examine each fire extinguisher to verify that the annual service date has not expired. All fire extinguishers that are expired should be re-serviced immediately. Monthly monitoring of the fire extinguishers would enable the school to ensure that the fire extinguishers are properly serviced. The DOE Safety Office should develop a master list of all the schools, log the annual service dates for all fire extinguishers, and provide reminders to school officials in advance of the annual service expiration date of any such fire extinguishers. In addition, the DOE Safety Office should coordinate with the fire extinguisher vendor well in advance of the expiration date of the fire extinguishers or when fire extinguishers are reported in disrepair in order to ensure that a sufficient amount of properly working fire extinguishers are available in the schools. Proper planning and scheduling should be a priority concerning the availability of working fire extinguishers to ensure that student safety is not compromised.

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	37	1	S	9/1310	N/A	Observed evidence of ceiling leaks on to floor tiles. Various floor tiles in disrepair. White board in disrepair and not properly mounted to wall. Left green chalk board in disrepair.	Floors and ceilings are required to be in good repair, floors are required to have a smooth finish, and school equipment is required to be in good repair.	Identify and repair or replace all discrepancies in order to come into compliance with the law. Reports of water leaking into a classroom should be addressed and rectified immediately.
	37	1	S	9/1310	N/A	Observed several individual pieces of wire wrapped around various ceiling light fixture shields.	Light fixtures including light shields are required to be in good repair. It appears that the wire is being used to secure the light shield to the light fixture. This issue has been observed in various other classrooms and various other schools with the same type of light fixture.	Identify and repair or replace any light shields found to be in disrepair.
	Gym	1	S	9/1310	N/A	According to school officials and the gym teacher, there are a couple of ceiling leaks within the gym area and by the second set of doors. Evidence of wood rot along the door jams.	Ceilings and doors are required to be in good repair.	Identify and repair the problem causing the water to leak into the gym at both locations. Repair and/or replace all wood rot.
	Gym	1	S	9/1310	N/A	Observed continuous water flow from several shower heads with no students present. Some shower heads in disrepair. Shut-off valve in disrepair.	According to the teacher, the conditions in the shower room have been ongoing for approximately five months. <u>(Note: During the course of the inspection, GDOE maintenance personnel reported to the school and indicated that the problem would be corrected today.)</u>	Identify and repair or replace all shower heads and shut-off valves in disrepair. Reports of water leaks must be addressed and rectified immediately for various health and sanitary reasons and also to prevent any waste of resources.
	Cafeteria	1	S	9/1310	N/A	Observed several ceiling leaks at various locations. School officials indicated that repairs were recently made to the roof but that some areas still experience leaks.	Ceilings are required to be in good repair. School officials indicate that during heavy rains, water sometimes collects on the floor. However, the Kings cafeteria manager indicated that they are aware of the leaks and that when it rains they address any water collecting on the floor immediately.	Identify and repair all ceiling leaks immediately. GDOE officials should contact the vendor who recently performed work on the cafeteria roof and require them to re-assess the matter immediately before any warranty expires.
	Cafeteria	1	S	9/1310	N/A	A/C unit drips water on the cafeteria floor. Observed containers on the cafeteria floor to collect the dripping A/C water.	When mechanical ventilation is provided it is required to be kept clean and in good repair.	Identify and repair the problem causing the A/C unit to continuously drip water.

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	Cafeteria	1	S	9/1310	N/A	Self-closing door device on entrance door in disrepair. Air curtain on entrance door in disrepair. Light fixture in cafeteria dining hall without light bulbs.	Entry doors are required to be self-closing, equipment is required to be in good repair, and light fixtures are required to be in good working order.	Repair and/or replace all discrepancies immediately.
	Library extension area	1	S	9/1310	N/A	A/C unit for this area is not working. Observed the presence of mold build up on various ceiling tiles located near the A/C vent and along various walls.	Many of the rooms in this area are being used for various student therapy at various times and as such, it should be properly ventilated to accommodate any students who may occupy such rooms. When mechanical ventilation is provided, it must be kept clean and in good repair. School officials indicated that the A/C unit for such area has been in disrepair for a few years.	Rooms are required to be properly ventilated especially when students are present. Identify and repair or replace the A/C unit for such area. Properly remove all mold and clean all areas accordingly.
	49	1	S	9/1310	N/A	Observed back door with wood rot.	Doors are required to be in good repair.	Identify and repair or replace the affected door. Identify and repair the cause of the wood rot.
	55	1	S	9/1310	N/A	Right A/C unit drips water. Evidence of ceiling leak on back wall.	When mechanical ventilation is provided it must be kept clean and in good repair. Walls and ceiling are required to be in good repair.	Identify and repair or replace the dripping water on the A/C unit and the ceiling leak.
	52	1	S	9/1310	N/A	Teacher indicated that there may be a ceiling leak. Observed evidence of small amounts of mold on back wall.	Ceilings are required to be in good repair. Walls are required to be clean.	Assess the roof for leaks. Properly remove the mold and clean the affected area accordingly.
	Fast track classroom area (D wing)	1	S	9/1310	N/A	No awning/canopy provided from main building to the classrooms in such area. No awning/canopy provided for the various classes in such area. No restrooms are located within close proximity of the classrooms in such area.	For various health and safety concerns, an awning/canopy should be provided to protect the students from the elements as they travel to and from such area. School officials and teachers indicate that students often have to wait for rain to subside before they can travel to and/or from such area. For various health, safety, and sanitary concerns, a restroom facility should be provided in such area. From room 61 to the B wing restrooms, the estimated time of travel is approximately two minutes. Times may vary from other classes in such area to the B wing restroom facilities but the walk to the such restroom facilities is quite a distance for students to travel especially in the event a restroom emergency occurs.	Construction of an awning/canopy connecting the classes in such area to each other and to the main campus should be considered. Construction of a restroom facility in such area should also be considered.

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	Campus	n	S	9/13/10	N/A	Late bus transportation.	School officials indicated that the school is still experiencing late busses in the morning as well as the afternoon. However, school officials indicated that the wait has somewhat improved since the beginning of the school year.	Perform follow up communications with DPW officials concerning the status of bus transportation issues to determine when such issues may be rectified.
	Various classroom	a	S	9/13/10		Class size exceeds the maximum class size allowed for regular classes at the Middle School level. Various different regular classes among different teachers exceed 28 students in the affected classes.	Under the current board union agreement, a regular class such as language arts, math, reading, science, and social studies is required to have no more than 28 students per class. Approximately 40 different classes at the school exceed the maximum class size of 28 students for such classes. Each of the affected classes exceed the maximum anywhere from one to three students.	Efforts to reduce the class size to the maximum amount of students allowed for such classes must taken immediately in order to comply with the law.
	Restroom sanitary supplies	i & l	S	9/13/10	N/A	Various student common use restrooms are not fully supplied with the necessary sanitary supplies such as soap, toilet tissue, and paper towels. <u>(Note: there were no paper towels or other acceptable means in any of the student restrooms during inspection. School officials indicated that the school did not have a supply of paper towels on hand.)</u>	The various sanitary supplies are required to be provided and made available within all the restrooms and such supplies are required to be properly mounted in an appropriate dispenser. A restroom that is without sanitary supplies could present various health concerns for students. DOE must strive to ensure that the necessary sanitary supplies are provided and made available in all student restrooms and that restrooms remain clean and sanitary throughout the entire school day.	Address and rectify all discrepancies immediately in order to come into compliance with the law. Missing supplies should be reported and restocked immediately. A restroom log or monitoring sheet should be created and implemented accordingly. School custodians, the third party custodial vendor, or other assigned personnel should be required to monitor such areas on a regular basis, report, and respond accordingly.
	Restroom sanitary supplies dispensers	i & l	S	9/13/10	N/A	Various sanitary dispensers in the various student common use restrooms were missing or in disrepair.	A sufficient amount of the necessary sanitary dispensers are required in every restroom, they must be properly mounted, and in good repair at all times of the school day.	Address and rectify all discrepancies immediately in order to come into compliance with the law. Missing or broken sanitary dispensers should be reported and repaired or replaced immediately. A restroom log or monitoring sheet should be created and implemented accordingly. School custodians, the third party custodial vendor, or other assigned personnel should be required to monitor such areas on a regular basis and respond accordingly. A sufficient amount of the necessary sanitary dispenser should be made available on school at all times to address any reports of missing or broken dispensers.

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	Campus	1	S	9/13/10	N/A	Fire alarm system not operational.	Public schools are required to provide a working fire alarm system. According to GFD, the temporary Fire Watch Program must be continued until the school's fire alarm system is operational.	Although GFD has authorized the use of a Fire Watch Program as temporary fire prevention measure, I strongly encourage GDOE to begin repairing, replacing, and/or upgrading each school's fire alarm immediately. Please provide the status of GDOE's efforts to rectify the school's alarm system, when any such work is expected to begin, and the time frame in which it would take to complete any such work.